



## FORM FOR ANNOUNCERS

**INSTITUTION:** Maj Institute of Pharmacology Polish Academy of Sciences  
**CITY:** Krakow  
**POSITION:** [Assistant at the Department of Neurochemistry](#)  
[Maj Institute of Pharmacology Polish Academy of Sciences](#)

**SCIENTIFIC DISCIPLINE:** Pharmaceutical Sciences  
**ANNOUNCEMENT DATE:** **July 27, 2023**  
**SUBMISSION DUE TO:** **August 16, 2023**  
**LINK:** <http://www-if-pan.krakow.pl/>

**KEYWORDS:** neurobiology, animal models of pain, animal models of mental disorders, behavioral tests, cannabinoids

**Candidate for the position of an assistant at the Department of Neurochemistry, Maj Institute of Pharmacology Polish Academy of Sciences (hereinafter referred to as Institute or IP PAS), should meet the following conditions:**

1. PhD title in the field of biological, medical, pharmacological or related sciences;
2. Scientific achievements supported by publications in international journals (including at least 3 papers as the lead author);
3. At least 5 years experience in work with laboratory animals (mice and rats);

4. Knowledge and strong interest in neurobiological basis of pain, pathophysiology of psychiatric conditions and their pharmacotherapy
5. Knowledge and hands-on experience in performing of behavioral tests assessing cognitive functions (new object recognition test), anxiety behaviors (open field and elevated plus maze tests), social behavior (social interaction test) and verifying the antidepressant effects of compounds (forced swimming test);
6. Knowledge and hands-on experience in using AnyMaze® computer program;
7. Hands-on experience of tissue (brain structures, spinal cord) collection and measurement of protein level in the tissue (Western Blot, ELISA techniques);
8. Ability of independent data analysis and interpretation, manuscripts preparation, presenting and discussing results in public;
9. Motivation to broaden the knowledge and scientific curiosity;
10. Willingness to conduct own research and projects
11. Ability to organize both own and team work, responsibility for assigned tasks;
12. Completed PoILASA training confirmed by a certificate (or an equivalent document) for persons planning and performing procedures and experiments with the use of laboratory animals and killing animals used in procedures in accordance with with the Act on the Protection of Animals Used for Scientific and Educational Purposes (Dz. U. z 2023 r., poz. 465).
13. Ability to use statistic tests and graphic programs (including GraphPad Prism);
14. Fluent use of English language;
15. Impeccable ethical attitude.

**An additional advantage would be:**

1. Experience in the field of HPLC-EC, quantitative colorimetric analyses;
2. Internships at a foreign research center;
3. Confirmed active participation in activities popularizing science.

### **RESPONSIBILITIES:**

1. Planning and conducting research experiments, implementation of current scientific projects;
2. Keeping a laboratory notebook and analysis of obtained results;
3. Compiling data and preparing manuscripts for publication and presenting the results;
4. Preparation of orders for materials necessary for the implementation of the project;
5. Preparation of educational and information materials;
6. Data archiving;
7. Preparation of grant applications;
8. Team work involving the implementation of new research methods;
9. Performing procedures and experiments with laboratory animals;
10. Strict adherence to the code of ethics of Polish Academy of Sciences employee, compliance with the regulations and orders in force at the IP PAS.

### **CONDITIONS OF EMPLOYMENT:**

1. Employment under a full-time employment contract;
2. Task-based working time system;
3. Work in a scientific position giving the opportunity to develop a professional career;
4. Access to the latest research infrastructure, equipment facilities and administrative support for projects;
5. Possibility to conduct research in cooperation (internal, external and international), also in the field of commercial research;
6. Work in a scientific environment, without the requirement of teaching.

### **REQUIRED DOCUMENTS:**

1. Application for employment for the above-mentioned position together with a cover letter with a description of scientific interests;
2. Information about the candidate in accordance with Appendix 1 to the Form;

3. Personal questionnaire for a person applying for employment in accordance with Appendix 2 to the Form;
4. A copy of the doctoral diploma or a doctoral degree certificate;
5. Short self-presentation text;
6. A copy of the certificate of completion of training in conducting research with the use of laboratory animals;
7. Contact details of persons who can provide information about the candidate and who agreed to be contacted;
8. Certificate of English language proficiency, if available;
9. Statement on the primary place of employment and affiliation of research and publications, in accordance with App. No. 3 to the Form;
10. Information on the processing of personal data in accordance with Appendix 4 to the Form;
11. A declaration of impeccable ethical attitude in accordance with Appendix 5 to the Form.

Applications along with the required documentation should be sent **in electronic form** to the following e-mail address: [ifpan@if-pan.krakow.pl](mailto:ifpan@if-pan.krakow.pl) by **August 16, 2023**.

The title of the message should indicate which competition the application concerns **"Competition no 1 - Assistant at the Department of Neurochemistry IP PAS"**.

The winner of the competition will be selected from among those meeting the formal requirements based on the analysis of documents and possible invited interviews.

Please be advised that we will contact only selected candidates and we will not return the submitted documents. We reserve the right to void the contest without giving any reason.

**Date of the competition announcement – July 27, 2023**

**Deadline for submitting applications – August 16, 2023**

**Date of the competition settlement – August 28, 2023**



## Appendix 1

### RESEARCH BACKGROUND FORM FOR CANDIDATES APPLYING FOR THE POSITION OF ADJUCT RESEARCHER / ASSISTANT

#### I. Personal data:

1. First and last name:
2. Date of birth:
3. Course of scientific and professional career:

Academic degree/ scientific title	Year	University / Unit	Faculty
Master			
PhD			
Habilitat			
Position	From... to...	Place of work	Unit

4. Research topics (up to 30 words):

.....



## II. Scientific achievements:

No.		Number
1	Articles in scientific journals listed in the Journal Citation Reports (JCR) database	
2	Articles in scientific journals NOT listed in the Journal Citation Reports (JCR) database	
3	Books, monographs and book chapters	
4	Invited oral presentations at international conferences	
5	Invited oral presentations at scientific conferences other than those mentioned under 4	
6	Reviewer of projects and / or scientific manuscripts	<b>YES / NO</b>
7	Supervision of bachelor's, engineer's and master's theses	
8	Short-term research stays abroad (up to 3 months)	
9	Long-term research stay abroad (over 3 months)	
10	Principal investigator in research projects (NCN grants, NCBiR grants and other). Contractor in research projects (NCN grants, NCBiR and other)	



11	Practical applications and patents	
12	Number of citations without self-citations according to the database.....	

**2. The three most important publications in the entire scientific output**

**3. Participation in research projects** (up to 5). Please specify the title of the grant / project, the type and duration of the grant / project, role and source of funding.

**III. Popularization and organizational activity**

1. Monograph lectures
2. Outreach activities (up to 5):
3. Organization of conferences, seminars, scientific meetings - roles in the Committees (up to 5)

**IV. Awards and distinctions for scientific activity.**

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**Applicant's signature**



## Appendix 2

### PERSONAL DATA FORM FOR APPLICANTS

1. Name (names) and surname

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2. Date of birth

.....

4. Contact details

.....

(provided by the applicant)

4. Education (if it is required to perform a specific type of work or on a given position)

.....

(university name and graduation year)

.....

.....

(profession, specialisation, academic degree, professional title, academic title)





5. Professional qualifications (if they are required to perform a specific type of work or on a given position)

.....  
(courses, postgraduate studies or other forms of advancing knowledge or skills)

6. Employment history (if it is required to perform a specific type of work or on a given position)

.....  
.....  
(employment periods, successive employers and positions taken)

7. Additional personal data, given that the right or duty to provide them is required under specific regulations

.....  
Place and date

.....  
Applicant's signature

## Appendix 3

### Statement

I, the undersigned ..... (name and surname) hereby declare that in case of being a successful candidate in an open competition, the Maj Institute of Pharmacology of the Polish Academy of Sciences (IP PAS) shall be my primary place of employment.

I also declare that I agree to the affiliation of research and publications to the IP PAS as part of the employment relationship.

.....  
*Place, date, legible signature*

## **Appendix 4**

### **INFORMATION CLAUSE ON PERSONAL DATA PROCESSING**

*Pursuant to Article 13 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data (...) ("General Data Protection Regulation"), the Maj Institute of Pharmacology notifies that:*

1. The Maj Institute of Pharmacology of the Polish Academy of Sciences, Smętna 12, 31-343 Kraków, represented by the Director of the Institute, shall be the Administrator of your personal data.
2. The Maj Institute of Pharmacology of the Polish Academy of Sciences is appointed the Data Protection Officer, e-mail: [iod@if-pan.krakow.pl](mailto:iod@if-pan.krakow.pl), phone: 501 979 962.
3. Your personal data in the scope indicated in the provisions of the labor law (including, inter alia, in the scope resulting from Article 221 § 1 of the Labor Code) will be processed pursuant to Article 6 paragraph 1 point c (processing is necessary to fulfill the legal obligation incumbent on the administrator) and Article 6 paragraph 1 point b of the GDPR (processing is necessary to take steps at the request of the data subject before concluding the contract), and in the remaining scope pursuant to Article 6 paragraph 1 point a of the GDPR (consent of the data subject).
4. Your personal data will be processed in order to carry out the recruitment procedure.
5. Providing personal data is voluntary, but necessary for participating in the recruitment procedure. Failure to provide personal data shall result in inability to take part in the recruitment, and in case of being a successful candidate providing personal data is a prerequisite for entering into the above-mentioned contract.
6. In case of concluding the above-mentioned contract, your personal data shall be processed pursuant to the Act of 26 June 1974 – Labour Code (Journal Of Laws of 2020, item 1320; of 2021, item 1162) in order to perform an employment contract and on the basis of your consent in the recruitment process.
7. Your personal data shall not be transferred to third countries.
8. The recipients of your personal data shall be entities authorized to receive them on the basis of legal provisions, including ZUS (The Social Insurance Institution), the relevant tax office, NFZ (The National Health Fund).



9. Your personal data shall be stored for the period: until the recruitment process has been completed, and in case of concluding an employment contract for 10 years of the date of its expiry for archiving purposes.
10. You have the right to: access your personal data and rectify them, as well as the right to delete, limit processing, transfer and object to processing of personal data – in cases and on grounds set forth in the General Data Protection Regulation.
11. You have the right to withdraw your consent at any time, without affecting the lawfulness of processing based on consent before its withdrawal. The withdrawal of consent shall be sent:
  - a. by e-mail to the following address: [kadry@if-pan.krakow.pl](mailto:kadry@if-pan.krakow.pl),
  - b. by traditional mail to the following address: Instytut Farmakologii im. Jerzego Maja Polskiej Akademii Nauk, ul. Smętna 12, 31-343 Kraków,
  - c. or the consent can be withdrawn in person by appearing in the Human Resource Unit of the Maj Institute of Pharmacology of the Polish Academy of Sciences.
12. You have the right to lodge a complaint to the President of the Personal Data Protection Office if you consider that the processing of data relating to you infringes the General Data Protection Regulation.

I acknowledge that I have read, understand and accept the above information.

.....  
*Place, date, legible signature*

### **CONSENT FOR PERSONAL DATA PROCESSING**

I consent to the processing of my personal data contained in my job offer (beyond the scope of statutory obligations) for the purposes of the recruitment process, in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 and the Act of 10 May 2018 on the protection of personal data (Journal Of Laws of 2019, item 1781) and in accordance with the information clause attached to my consent.

.....  
*Place, date, legible signature*

## Appendix 5

### Statement

I declare that no disciplinary proceedings are pending (nor were pending) against me for violation of the principles of academic integrity and that I am not listed in the Krajowy Rejestr Karny (National Criminal Register).

.....  
*Place, date, legible signature*