

FORM FOR ANNOUNCERS

INSTITUTION: Maj Institute of Pharmacology Polish Academy of Sciences
CITY: Krakow
POSITION: **Assistant (post-doc) - Department of Molecular Neuropharmacology
Maj Institute of Pharmacology Polish Academy of Sciences**

SCIENTIFIC DISCIPLINE: Medical sciences
ANNOUNCEMENT DATE: 23.10.2024
APPLICATION DEADLINE: 15.11.2024
COMPETITION SETTLEMENT: 26.11.2024
WEBSITE LINK: <http://www-if-pan.krakow.pl/>

KEYWORDS: pharmacology, pharmacy, biology, molecular biology, neurobiology.

Maj Institute of Pharmacology Polish Academy of Sciences (further called Institute or IP PAS) announces a competition for the position of **assistant (post-doc)** at the Department of Molecular Neuropharmacology IP PAS to carry out tasks in the NCN Opus 20 project, "*New therapies for opioid addiction*", no. 2020/39/B/NZ7/03537.

We are looking for a person for the position of assistant (post-doc), interested in undertaking research at the Department of Molecular Neuropharmacology IP PAS.

A candidate for the position of assistant (post-doc) should meet the following conditions:

1. A doctoral degree in biological, pharmaceutical, psychological, medical or veterinary sciences, obtained outside the IP PAS no earlier than 7 years before the year of employment in the project. This period may be extended by the time spent on long-term (over 90 days) documented sickness benefits or rehabilitation benefits due to incapacity for work. Additionally, the number of months of leave related to the care and upbringing of children granted under the terms set out in the Labor Code may be added to this period, and in the case of women - 18 months for each born or adopted child, if this method of indicating breaks in an academic career is more favorable;
2. Interest in brain research and special motivation for scientific research confirmed by publications and references of the doctoral thesis supervisor;
3. Scientific achievements documented by publications in international journals;
4. Experience in implementing research projects and independent analysis and interpretation of results, preparation of manuscripts and public presentation and discussion of results;
5. During the period of receiving remuneration, the employed person cannot receive other remuneration from funds allocated as direct costs from research projects financed under NCN competitions;
6. During the period of receiving remuneration, an employed person cannot receive remuneration from any other employer under an employment contract, including an employer based outside the territory of Poland;
7. Active participation in scientific life, manifested in speeches/presentations at international conferences and symposia;
8. Ability to organize both own and team work, responsibility for assigned tasks;
9. Fluent use of English language;
10. Impeccable ethical attitude.

ADDITIONAL ADVANTAGE WOULD BE:

1. Completed and certified training for those planning and performing procedures and experiments with the use of laboratory animals in accordance with the *Act on the protection of animals used for scientific and educational purposes* (as in Journal of Laws of 2023, item 465);
2. Proficiency in Polish language.

RESPONSIBILITIES:

1. Planning and conducting experimental work;
2. Analysis of data and research results;
3. Processing data and preparing manuscripts for publication and presenting the obtained results during scientific conferences;
4. Preparation and archiving of research results;
5. Adherence to the code of ethics of Polish Academy of Sciences employee;
6. Compliance with the regulations and directives operating in the IP PAS;
7. Supervision of doctoral and master's students.

Opportunities waiting for the candidate:

1. Cooperation with a team of experienced scientists with an international reputation;
2. Working in a friendly atmosphere;
3. Participation in thematic conferences at national and international level.

CONDITIONS OF EMPLOYMENT:

Employment in the project based on a full-time employment contract for a period of 18 months with the possibility of extension. Remuneration in accordance with the NCN Opus 20 regulation (i.e. PLN 10,000.00 gross gross / month).

REQUIRED DOCUMENTS:

1. Application for employment for the abovementioned position together with a cover letter and a description of scientific interests;
2. Information about the candidate in accordance with Appendix 1 to the Form;
3. Personal questionnaire for a person applying for employment in accordance with Appendix 2 to the Form;
4. A copy of doctoral diploma or a doctoral degree certificate;
5. Short self-presentation text;
6. A copy of the certificate of completion of training in conducting research with the use of laboratory animals, if available;
7. Contact details of persons who can provide references and who agreed to be contacted;
8. Certificate of English language proficiency, if available;
9. Statement on the primary place of employment and affiliation of research and publications, in accordance with Appendix No. 3 to the Form;
10. Information on the processing of personal data in accordance with Appendix 4 to the Form;
11. A declaration of impeccable ethical attitude in accordance with Appendix 5 to the Form.

Please send applications together with the required documentation in electronic form to the following e-mail address: ifpan@if-pan.krakow.pl by **15.11.2024**.

In the title of the message, please indicate which competition the application concerns, i.e.:
"Competition – assistant (post-doc) at the Department of Molecular Neuropharmacology IP PAS".



The winner of the competition will be selected from among those meeting the formal requirements based on the analysis of documents and possible invited interviews.

Please be advised that we will contact only selected candidates and we will not return the submitted documents. We reserve the right to void the contest without giving any reason.

Additional information is provided by:

Professor Ryszard Przewłocki, PhD – nfprzewl@cyf-kr.edu.pl

Competition announcement date: 23.10.2024
Deadline for submitting candidacies: 15.11.2024
Competition decision deadline: 26.11.2024



Appendix 1

RESEARCH BACKGROUND FORM FOR CANDIDATES APPLYING FOR THE POSITION OF ADJUNCT RESEARCHER / ASSISTANT

I. Personal data:

1. First and last name:
2. Date of birth:
3. Course of scientific and professional career:

Academic degree/ scientific title	Year	University / Unit	Faculty
Master			
PhD			
Habilitat			
Position	From... to...	Place of work	Unit

4. Research topics (up to 30 words):

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II. Scientific achievements:

No.		Number
1	Articles in scientific journals listed in the Journal Citation Reports (JCR) database	
2	Articles in scientific journals NOT listed in the Journal Citation Reports (JCR) database	
3	Books, monographs and book chapters	
4	Invited oral presentations at international conferences	
5	Invited oral presentations at scientific conferences other than those mentioned under 4	
6	Reviewer of projects and / or scientific manuscripts	YES / NO
7	Supervision of bachelor's, engineer's and master's theses	
8	Short-term research stays abroad (up to 3 months)	
9	Long-term research stay abroad (over 3 months)	
10	Principal investigator in research projects (NCN grants, NCBiR grants and other). Contractor in research projects (NCN grants, NCBiR and other)	



11	Practical applications and patents	
12	Number of citations without self-citations according to the database.....	

2. The three most important publications in the entire scientific output

3. Participation in research projects (up to 5). Please specify the title of the grant / project, the type and duration of the grant / project, role and source of funding.

III. Popularization and organizational activity

1. Monograph lectures
2. Outreach activities (up to 5):
3. Organization of conferences, seminars, scientific meetings - roles in the Committees (up to 5)

IV. Awards and distinctions for scientific activity.

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Applicant's signature



Appendix 2

PERSONAL DATA FORM FOR APPLICANTS

1. Name (names) and surname

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2. Date of birth

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4. Contact details

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(provided by the applicant)

4. Education (if it is required to perform a specific type of work or on a given position)

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(university name and graduation year)

.....

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(profession, specialisation, academic degree, professional title, academic title)



5. Professional qualifications (if they are required to perform a specific type of work or on a given position)

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(courses, postgraduate studies or other forms of advancing knowledge or skills)

6. Employment history (if it is required to perform a specific type of work or on a given position)

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(employment periods, successive employers and positions taken)

7. Additional personal data, given that the right or duty to provide them is required under specific regulations

.....
Place and date

.....
Applicant's signature



Appendix 3

Statement

I, the undersigned (name and surname) hereby declare that in case of being a successful candidate in an open competition, the Maj Institute of Pharmacology of the Polish Academy of Sciences (IP PAS) shall be my primary place of employment.

I also declare that I agree to the affiliation of research and publications to the IP PAS as part of the employment relationship.

.....
Place, date, legible signature



Appendix 4

INFORMATION CLAUSE ON PERSONAL DATA PROCESSING

Pursuant to Article 13 and 14 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and the free movement of such data and repeal of Directive 95/46/EC ("General Data Protection Regulation"), hereinafter referred to as the "Regulation", the Maj Institute of Pharmacology notifies that:

1. The Maj Institute of Pharmacology of the Polish Academy of Sciences, 12 Smętna Street, 31-343 Kraków, represented by the Director of the Institute, shall be the Administrator of your personal data.
2. The Maj Institute of Pharmacology of the Polish Academy of Sciences is appointed the Data Protection Officer, e-mail: iod@if-pan.krakow.pl, phone: 501 979 962.
3. Your personal data in the scope indicated in the provisions of the labor law (including, inter alia, in the scope resulting from Article 22¹ § 1 of the Labor Code) will be processed pursuant to Article 6 paragraph 1 point c (processing is necessary to fulfill the legal obligation incumbent on the administrator) and Article 6 paragraph 1 point b of the GDPR (processing is necessary to take steps at the request of the data subject before concluding the contract), and in the remaining scope pursuant to Article 6 paragraph 1 point a of the GDPR (consent of the data subject).
4. Your personal data will be processed in order to carry out the recruitment procedure.
5. Providing personal data is voluntary, but necessary for participating in the recruitment procedure. Failure to provide personal data shall result in inability to take part in the recruitment, and in case of being a successful candidate providing personal data is a prerequisite for entering into the above-mentioned contract.
6. In case of concluding the above-mentioned contract, your personal data shall be processed pursuant to the Act of 26 June 1974 – Labour Code (Journal Of Laws of 2020, item 1320; of 2021, item 1162) in order to perform an employment contract and on the basis of your consent in the recruitment process.
7. Your personal data shall not be transferred to third countries.
8. The recipients of your personal data shall be entities authorized to receive them on the basis of legal provisions, including ZUS (The Social Insurance Institution), the relevant tax office, NFZ (The National Health Fund).



9. Your personal data shall be stored for the period: until the recruitment process has been completed, and in case of concluding an employment contract for 10 years of the date of its expiry for archiving purposes.
10. You have the right to: access your personal data and rectify them, as well as the right to delete, limit processing, transfer and object to processing of personal data – in cases and on grounds set forth in the General Data Protection Regulation.
11. You have the right to withdraw your consent at any time, without affecting the lawfulness of processing based on consent before its withdrawal. The withdrawal of consent shall be sent:
 - a. by e-mail to the following address: kadry@if-pan.krakow.pl,
 - b. by traditional mail to the following address: Instytut Farmakologii im. Jerzego Maja Polskiej Akademii Nauk, ul. Smętna 12, 31-343 Kraków,
 - c. or the consent can be withdrawn in person by appearing in the Human Resource Unit of the Maj Institute of Pharmacology of the Polish Academy of Sciences.
12. You have the right to lodge a complaint to the President of the Personal Data Protection Office if you consider that the processing of data relating to you infringes the General Data Protection Regulation.

I acknowledge that I have read, understand and accept the above information.

.....
Place, date, legible signature

CONSENT FOR PERSONAL DATA PROCESSING

I consent to the processing of my personal data contained in my job offer (beyond the scope of statutory obligations) for the purposes of the recruitment process, in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 and the Act of 10 May 2018 on the protection of personal data (Journal Of Laws of 2019, item 1781) and in accordance with the information clause attached to my consent.

.....
Place, date, legible signature



Appendix 5

Statement

I declare that no disciplinary proceedings are pending (nor were pending) against me for violation of the principles of academic integrity and that I am not listed in the Krajowy Rejestr Karny (National Criminal Register).

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Place, date, legible signature